



BURBANK
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 Burbank, CA 91506
 Tel: 818.558.3261

CHICAGO
 820 Davis St., Suite 222
 Evanston, IL 60201
 Tel: 747.200.3400

DETROIT
 306 S. Washington Ave. #226
 Royal Oak, MI 48067
 Tel: 248.584.4428

NEW YORK
 333 7th Avenue, #1702
 New York, NY 10001
 Tel: 212.871.6200

MILEAGE LOG

Name:		Last 4 of SSN:	Job Title:
Mailing Address:		City, State, Zip:	
Production Company:		Job Name:	Job #:
Production Contact:	Phone:	Email:	
Notes:			

LINE	DATE	DESTINATION	ODOMETER READINGS		TOTAL MILEAGE
			Start	End	
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					

IRS MILEAGE RATE = _____ per Mile

Total Miles = _____
 x Rate per Mile

Total Amount

Signature: _____ (employee signature)	Date: _____
Approved By: _____ (producer signature)	Date: _____
Print Name: _____	Title: _____